

MINUTES

BOARD OF BENTON COUNTY COMMISSIONERS

Regular Board Meeting
Tuesday, May 18, 2021, 9:00 a.m.

Meeting provided by Video Live-Broadcast and Telephonically

Present: Chairman Jerome Delvin
Commissioner Will McKay (via/WebEx)
County Administrator Jerrod MacPherson
Clerk of the Board Cami McKenzie

Absent: Commissioner Shon Small (Excused)

Benton County Employees Present During All or a Portion of the Meeting: Deputy County Administrator Matt Rasmussen; Robert Heard, IT Manager; Eric Hsu, OPD Manager; Adam Morasch, Risk Manager; Cristina Woods, Public Works (via/WebEx).

Pledge of Allegiance

The Board recited the Pledge of Allegiance.

Approval of Minutes

The Minutes of May 11, 2021 were approved.

Review Agenda

Mr. MacPherson requested the following items be added to the agenda under “Other Business”:

- OPD – Request for Approval of Internship
- Benton County Face Covering Policy

Consent Agenda

MOTION: Commissioner McKay moved to approve the consent agenda items “a” through “q”, Chairman Delvin seconded and upon vote, the Board approved the following:

District Court

- a. Reimbursement Agreement w/WA Administrative Office of the Courts for Printers & Laptops

Human Services

- b. Ratifying Agreement, #PSC-2021-GW-TRAP w/Goodwill Industries for Rent Assistance

- c. Ratifying Agreement, #PSC-2021-GW-CTRAP w/Goodwill Industries for Rent Assistance
- d. First Amended Contract w/Benton-Franklin Community Action Committee for Scope of Work Changes

Information Technology

- e. Approving Website Redesign From Municipal One

Juvenile

- f. Line Item Transfer, Fund No. 0115-101, Dept. 171
- g. Contract w/Michael Henry for Sex Offender Treatment Services

Public Safety Tax

- h. Line Item Transfer, Fund No. 0148-101, Dept. 115 to 121
- i. Termination of Contract with Tri-Cities Chaplaincy dba Chaplaincy Health Care (Step-Up Program)

Public Works

- j. Approval of Construction Plans & Authorization for Bid Process for Obsolete Bridge Removal Project
- k. Agreement w/Clean Harbors Environmental Services for Hazardous Waste Disposal Services
- l. Speed Limits on Shelby Road & Wamba Road

Purchasing

- m. Building – Purchase of Ford Escape From Clary Longview
- n. Corrections – First Amended Contract w/Apollo for Jail Boiler Replacement Project
- o. Public Works – Accepting Work Performed by Central Paving for Crack Seal Public Works – Agreement w/Christensen Inc for Purchase of Bulk Diesel

Superior Court

- p. Purchase Reimbursement Agreement w/WA State Administrative Office of the Courts for Computers, Monitors & Printers

Public Comment

None.

Public Hearing - Vacation of Portion of Right of Way

Cristina Woods, Public Works (via/WebEx) presented the request by Public Works to proceed with vacating an unusable portion of right-of-way abutting E. 45th Avenue.

Commissioner McKay asked if notices were put out to the affected parties.

Ms. Woods said when the County initiated a vacation, they put out notices for three weeks. They did receive inquiries and phone calls, however, were not required to file a petition.

Testimony

Miladin Ostic, via/WebEx, said this vacation affected his property and he spoke in favor of the vacation.

MOTION: Commissioner McKay moved to proceed as recommended with the vacation of a portion of right of way abutting E. 4th Avenue as presented. Chairman Delvin seconded and upon vote, the motion carried.

Justice Center - 2022 Tenant Improvement Project

Robert Blain requested the Board's approval to move forward with advertising for architectural and engineering services to evaluate and design space at the Justice Center for the Clerk's office, upon completion and consolidation of services at the New Administration Building.

He said a study was done in 2015 to evaluate office space needs, and the Board set aside \$1.5 million for this work in the capital plan. The Board agreed to move forward.

Mr. Blain stated they would advertise the RFQ and put together a panel to evaluate the submittals, and based on qualifications, would negotiate a price after selection of the A & E Firm.

Other Business

Office of Public Defense – Request for Temporary Help

Eric Hsu, OPD Manager, requested the Board authorize a line item transfer in the amount of \$2,000.00 to allow him to hire a temporary Intern for his office. He added that COVID had placed a great burden on his office and this was the beginning of a strategy to help alleviate and address some of the duties in his office. Additionally, he said this was a prime opportunity to see if the Intern (a local resident) would be interested in public defense.

MOTION: Commissioner McKay moved to approve the Line Item Transfer in the amount of \$2,000.00 to hire a temporary employee as presented. Chairman Delvin seconded and upon vote, the motion carried.

Resolution Update – Face Covering Guidance

Matt Rasmussen and Adam Morasch presented a Resolution regarding face covering guidance for the Board's consideration.

Mr. Rasmussen said the CDC issued new guidance allowing individuals who were fully vaccinated against COVID-19 to cease wearing face coverings when in public. Additionally, the Washington State Secretary of Health also revised its order exempting people who were fully vaccinated against COVID-19 from its face covering requirements.

In June 2020, the Board adopted a resolution requiring face coverings to be worn at all times when inside a County building. If the local rule in place was more restrictive than that adopted by the State, it would supersede the State's order. He asked if the Board wanted to rescind its resolution and update the policy to mirror the Secretary of Health, and then the County Administrator could make any changes necessary under the Emergency Resolution.

MOTION: Chairman Delvin moved to approve the Resolution and Rescind Resolution 2020-437 and adopt the face covering guidance issued by the Washington State Department of Health under Order of the Secretary of Health 20-03.2 and any subsequent revisions regarding masking in Benton County Facilities as presented. Commissioner McKay seconded and upon vote, the motion carried.

Benton County Fairgrounds – Benton-Franklin Fair

Commissioner McKay said that he and Mr. Rasmussen met with the Fair Board and they asked if Benton County was in support of them putting on a fair. Commissioner McKay said he was in support. Mr. Rasmussen said the Fair Board wanted to move forward and the mass vaccination site would likely be moved on by then, or if they still needed a presence at the Fairgrounds, they would find a way to have them there.

Chairman Delvin said he was in support of moving forward with the Fair. Commissioner McKay said he would reach out to the Fair Board to let them know Benton County was in support.

Broadband Presentation

Chairman Delvin said he wanted to schedule a presentation in June when the Board was back in Prosser and would forward that information for scheduling a date and time.

Payroll

Check Date: 05/05/2021

Payroll Checks

Total all funds: \$2,393,503.78

Warrant #: 243139-243177

Direct Deposit #: 161741-162338

Payroll Deductions/Transfers

Total all funds: \$2,311,252.27

Taxes #: 101210415, 101210501-101210511

ACH #: 1762-1768

Payroll Deductions/Warrants

Total all funds: \$124,352.89

Warrant #: 217278-217287

Accounts Payable

Check Date: 05/11/2021

P-Cards #: 0521

Total all funds: \$317,342.39

Check Date: 05/14/2021

Warrants #: 217431-217724
Total all funds: \$2,268,287.29

EFT's #: 1769-1774
Transfers #: 05142101-05142108
Total all funds: \$6,258,907.41

Resolutions

- 2021-391: Reimbursement Agreement w/WA Administrative Office of the Courts for Printers & Laptops
- 2021-392: Ratifying Agreement, #PSC-2021-GW-TRAP w/Goodwill Industries for Rent Assistance
- 2021-393: Ratifying Agreement, #PSC-2021-GW-CTRAP w/Goodwill Industries for Rent Assistance
- 2021-394: First Amended Contract w/Benton-Franklin Community Action Committee for Scope of Work Changes
- 2021-395: Approving Website Redesign From Municipal One
- 2021-396: Line Item Transfer, Fund No. 0115-101, Dept. 171
- 2021-397: Contract w/Michael Henry for Sex Offender Treatment Services
- 2021-398: Line Item Transfer, Fund No. 0148-101, Dept. 115 to 121
- 2021-399: Termination of Contract with Tri-Cities Chaplaincy dba Chaplaincy Health Care (Step-Up Program)
- 2021-400: Approval of Construction Plans & Authorization for Bid Process for Obsolete Bridge Removal Project
- 2021-401: Agreement w/Clean Harbors Environmental Services for Hazardous Waste Disposal Services
- 2021-402: Speed Limits on Shelby Road & Wamba Road
- 2021-403: Building – Purchase of Ford Escape From Clary Longview
- 2021-404: Corrections – First Amended Contract w/Apollo for Jail Boiler Replacement Project
- 2021-405: Public Works – Accepting Work Performed by Central Paving for Crack Seal
- 2021-406: Public Works – Agreement w/Christensen Inc for Purchase of Bulk Diesel
- 2021-407: Purchase Reimbursement Agreement w/WA State Administrative Office of the Courts for Computers, Monitors & Printers
- 2021-408: Transfer of Funds Within Current Expense Fund 0000101, Dept. No. 136
- 2021-409: In the Matter of Adopting the Face Covering Guidance Issued by The Washington State Department of Health Under Order of The Secretary Of Health 20-03.2 - Rescinding Resolution 2021-437

There being no further business before the Board, the meeting adjourned at approximately 9:20 a.m.

Clerk of the Board

Chairman